



United States  
Department of  
Agriculture

Food and  
Consumer  
Service

Mountain  
Plains  
Region

1244 Speer Boulevard  
Denver, CO  
80204-2581

Reply to  
Attn of:

CACFP-587

AUG 24 1999

Subject: Homeless Shelters Receiving Commodities in the Child and Adult Care  
Food Program (CACFP)

To:

STATE AGENCY DIRECTORS -  
(Child Nutrition Programs)

Colorado DPHE, Iowa, Kansas  
Missouri DH, Montana DPHSS  
Nebraska ED, North Dakota,  
South Dakota, Utah and  
Wyoming ED

This memorandum clarifies our policy with regard to those situations in which homeless shelters participating in the CACFP receive and use commodity foods. Like all other CACFP institutions, shelters may choose to receive commodities or cash-in-lieu of commodities through CACFP. Many of them also obtain commodities through The Emergency Food Assistance Program (TEFAP).

Homeless shelters can use any or all of those commodities to prepare meals and snacks to serve to children in CACFP and to their other clients. To justify its claims for CACFP reimbursement, the shelter must, at a minimum, maintain a roster of children receiving meals, total meal counts by type, menus for infant meals and meals served to children, each day.

If you have any questions on the above, contact our staff at  
(303) 844-0359.

*for Jo Ellen Collier*  
ANN C. DEGROAT  
Regional Director  
Child Nutrition Programs